

Centennial High School 2025-2026 Online Course Agreement

Due March 31, 2025

Student name: _____

Grade: _____

Date: _____

Check all that apply to student requesting course(s):

TAG IEP 504

Selected Online Provider	Name of Course	Section of the Course:	Semester:
<input type="checkbox"/> Fulton Virtual (FV) Log on to Infinite Campus and register through Vector. <input type="checkbox"/> Georgia Virtual School https://gavs.geniussis.com/		<input type="checkbox"/> A/Sem 1 Content <input type="checkbox"/> B/Sem 2 Content <input type="checkbox"/> AB/Yearlong Content	<input type="checkbox"/> Fall <input type="checkbox"/> Spring

When Course Will be Taken and Scheduled

As a class in my schedule during the regular school day *(if selected, choose one of the options below)*

Will complete in CHS computer lab as a scheduled period during the school day

Will complete from home/off-campus

PLEASE INDICATE WHICH PERIOD YOU WILL TAKE THE COURSE(S) FROM HOME.

Course _____ Period ____ Course _____ Period ____

As an additional class beyond my 6 classes scheduled during the regular school day

In accordance with Fulton County Board Policy, I understand the following conditions regarding online courses:

1. Add/drop policy:

I understand that requests to add or drop an online course must be made within the first 10 days of the semester.

I acknowledge that students are not permitted to drop a yearlong, face-to-face course at the end of semester 1 to switch to an online version for semester 2.

2. Grades on transcript:

I understand that grades for **all** online courses after the 10th day of the semester will appear on the student's official Centennial transcript (both passing and failing) and will be included in the GPA calculation.

3. Course rigor:

I acknowledge that online courses are as rigorous, if not more challenging, than face-to-face courses.

4. Time commitment:

I understand that each online course requires at least 1 hour per day of coursework per class.

5. **Self-discipline and responsibility:**

I understand that online courses require self-direction, self-discipline, and independent work. The student is responsible for staying on track with the syllabus provided by the online instructor.

6. **Course location and communication:**

I understand that online courses are taken externally and are not part of Centennial High School. I will direct any course concerns or questions to the online instructor, as Centennial does not have access to this information. I recognize that online instructors will use email for communication with both students and parents.

7. **End-of-Course (EOC) Testing:**

I understand that students enrolled in certain courses may be required to take End-of-Course (EOC) tests, and students taking AP courses must register for AP exams at their home school. It is the student's responsibility to ensure that the appropriate tests are taken at the designated times.

8. **Discussion-based assessments (DBAs):**

I understand that, for courses through Fulton Virtual, communication is required, including completing a "Meet the Teacher" call and participating in at least two Discussion-Based Assessments (DBAs) with the instructor via phone throughout the term.

9. **Provider expectations:**

I have reviewed the online course provider's website and understand the expectations and responsibilities involved in taking an online course.

For students taking online classes in the **CHS virtual lab** periods 1-6

- **Virtual lab enrollment:**

Students taking online courses during the school day must use the CHS virtual lab. Lab space is limited to 25 students per class, assigned on a first-come, first-serve basis.

- **Attendance:**

Attendance will be taken each period in the Virtual Lab, and students will be marked present, tardy, or absent like any other face-to-face class. Students are expected to remain engaged in their online coursework during this time.

- **Dropping a class:**

If a student wishes to drop an online class, a written request from the parent/guardian must be submitted within the first 10 school days.

- **Retaking failed online classes:**

Students who fail an online course taken during the school day will not be approved to retake the class online during the school day.

For students taking online classes **off-campus** periods 1-6

- **Off-campus enrollment:**

Students enrolled in online courses off-campus will have these classes scheduled for either 1st or 6th period.

- **Transportation and check-in:**

Parents/guardians are responsible for transportation and ensuring the student arrives on time for school. Students must follow all school check-in and check-out procedures and cannot loiter on campus.

- **Dropping a class:**

If a student wishes to drop an online class, a written request from the parent/guardian must be submitted within the first 10 school days.

- **Retaking failed online classes:**

Students who fail an online class taken during the school day will not be approved to retake the class online during the school day.

For students taking online classes **outside the regular school day:**

- **After-school online enrollment:**

Online courses taken outside of the regular school day will be listed as 12th period or as a summer course.

- **Cost responsibility:**

Parents/guardians are responsible for the cost of any online courses taken beyond the regular school day.

- **Course registration:**

Online courses taken outside of regular school hours must be requested by the registration deadline.

Acknowledgment and agreement

By signing below, I acknowledge that I am releasing Fulton County Schools from any responsibility related to the student's participation in online courses taken off-campus. I have read, understood, and agree to the conditions set forth by Centennial High School and Fulton County Schools.

Student Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____

Please return this completed form to the Counseling Office AND register for the appropriate course(s) by March 31, 2025.